

## Delivery specification / Packing instruction

### 1 Preamble

The efficiency of the logistics function at Primus Präzisionstechnik is an integral factor to increase customer satisfaction. Moreover, it is the precondition for a higher customer loyalty, and it will lead to increasing revenues in the medium-term.








The Supplier and Primus Präzisionstechnik aim at a cooperative collaboration to insure a timely and optimised supply with high quality products. The following transport and packing instructions are independent from agreed terms of delivery and constitute an integral part of our purchase conditions.

Goods are to be delivered by truck or van with tail-lift, so that the unloading can take place with a lifting-car of the haulier. After prior consultation unloading may take place with a fork-lift or lifting-car provided by Primus Präzisionstechnik.

Freight cost will be carried only, if agreed in advance, in accordance with the agreed terms of delivery. Additional freight costs due to a change of the mode of dispatch (e.g. air-freight, express, over-night, messenger, etc.) will be only accepted, if this mode of dispatch was explicitly specified by us and has been confirmed in writing.








### 2 Accompanying papers, Bill of delivery

A single copy of the Bill of delivery has to be attached to the goods and needs to specify the following order-details, if possible also as additional bar code (EAN 128 / Code 39):

-  Supplier number with Primus Präzisionstechnik
-  Supplier name
-  Primus Präzisionstechnik order number
-  Part- / Ident- Number of Primus Präzisionstechnik
-  Work's test certificate if required by purchase order
-  Number of packing pieces
-  Delivery quantity

### 3 Identification of goods and containers respectively

The identification of goods shall take place with a VDA-goods-tag (VDA Recommendation 4902 Version 4) (These can be obtained e.g. at <http://www.logitogo.com>). The minimum requirements for the identification of the goods and containers respectively are as follows:







-  Part- / Ident- Number of Primus Präzisionstechnik
-  Index of the relevant drawing
-  Product description
-  Supplier number with Primus Präzisionstechnik
-  Primus Präzisionstechnik order number
-  Date of production / lot number
-  Total quantity / contents (number of parts)

Products, that come due to their specification with a limited storage life, have to be identified with easily legible storage life specifications on their relevant packaging.

## 4 Packing requirements

The packaging for all goods has to be agreed upon with the purchasing department of Primus Präzisionstechnik, dependent on packaging type, size and filling capacity.

The following aims are to be achieved by the selection of the packaging:

-  Transport protection and transport lock
-  Building of rational loading units
-  Optimal container utilisation
-  Handling and transport with floor-borne vehicles (max. 1.000 kgs)
-  Stackability
-  Packing materials are recyclable / sustainable. Plastics, e.g. Styrofoam, are to be avoided.

The supplier has to comply with the legal requirements for the transport of dangerous goods by any means. The supplier is liable for all damages caused by non-compliance and is required to pay damages to Primus Präzisionstechnik in the case of damage. The supplier will exempt Primus Präzisionstechnik in the case of damage on first request from all liability.

### 4.1 Individual packaging of parts

This means an article specific special packaging, e.g. with intermediate padding or cut layers within standard packaging. This mode of packaging will be agreed upon in advance of the delivery, if applicable.

### 4.2 Container packaging

All means of standard packaging as used by Primus Präzisionstechnik is specified below. Plastic containers have to be filled with parts of a single article only (mono-fraction).

Euro-pallet (Euro-pool-pallet)	We accept only pallets, that comply with the specifications of the European Pallet Association (EPAL) and have a size of 1200 mm by 800 mm. The standard height of a Euro-Pallet is 1,0m, incl. Pallet, the maximum height of a Euro-pallet is 1,8m, incl. pallet.				
½-Pallet	Pallets of a size of 800 mm by 600 mm. The standard height of a ½-Pallet is 1,0m, incl. Pallet, the maximum height of a ½-Pallet is 1,8m, incl. pallet. We accept only pallets with three skids.				
Wooden folding stacking frame	The wooden folding stacking frame converts a pallet into a container for general cargo. The frame stacking height is at maximum 4 frames.				
	<b>Part-No.</b>	<b>Description</b>	<b>Overall size</b>		
			<b>Length</b>	<b>Width</b>	<b>Height</b>
	114570	Wooden folding stacking frame for ½-pallet	800 mm	600 mm	200 mm



Stacking container (KLT)	Plastic containers are stackable on Euro-pallets and ½-pallets. The maximum stacking height is 8 units. The maximum weight is 15kgs per container. In exceptional cases – with prior written agreement – up to 30kgs.				
	<b>Part-No.</b>	<b>Description</b>	<b>Overall size</b>		
			<b>Length</b>	<b>Width</b>	<b>Height</b>
	114197	Stacking container (KLT) – powder blue Size 1/4 Euro	600 mm	400 mm	170 mm
	114204	Stacking container (KLT) – powder blue Size 1/8 Euro	400 mm	300 mm	170 mm
Cardboard box	The maximum weight is 15kgs per box. In exceptional cases – with prior written agreement – up to 30kgs.				
Lattice box	Lattice boxes have to be in accordance with the quality standards of the European Pallet Association (EPAL). The size is 1230 mm x 830 mm x 970 mm. The use of lattice boxes requires prior written agreements with the logistics department of Primus Präzisionstechnik.				
Non-returnable pallet	Delivery on non-returnable pallets (with Euro-Pallet dimensions) or similar requires prior written agreements with the logistics department of Primus Präzisionstechnik.				

### 4.3 Other packaging

Other packaging will only be accepted with prior written consent.







## 5 Incoming goods

We process incoming goods during the following times, except for public holidays and plant holidays:

-  Monday thru Thursday from 8 a.m. until 2 p.m.  
Break-time from 9:30 a.m. until 9:45 a.m. and from 12:30 p.m. until 12:45 p.m.
-  Fridays from 8 a.m. until 1 p.m.  
Break-time from 9:30 a.m. until 10:00 a.m.

## 6 Rejection of deliveries

We reserve the right to reject deliveries in the following cases:

-  delivery in an unsuitable vehicle
-  delivery in an unsuitable packaging
-  damaged containers or pallets
-  goods suffering from transport damage
-  no or insufficient accompanying papers
-  insufficient identification of the goods